



## Product Manager

Identify the customer need and the larger business objectives that a product or feature will fulfill, articulate what success looks like for a product, and rally a team to turn that vision into a reality.

### Reports to

VP, Product Management

### Responsibilities

- Define the direction of the product through research, vision-setting, alignment, and prioritization
- Create and manage the roadmap of assigned product areas from strategic planning to tactical activities
- Define scope of product releases by prioritizing based on internal stakeholder feedback and customer demands, as well as capacity constraints
- Manage the product backlog (enhancements and bugs)
- Align stakeholders around the vision for the product (what to build and when)
- Facilitate requirement gathering/feedback sessions with the business and customers (ex. user interviews) to identify and drive complete requirements
- Design innovative solutions to business and customer challenges
- Document business and functional requirements for development projects and articulate requirements to the technical staff
- Work with internal teams, including developers, engineers, architects, quality assurance, and operations. Ensure requirements are fully understood and that implementation plans match expectations. (ex. Participate on team scrums and other agile ceremonies, support team questions and provide background on product functionality)
- Define success criteria for testing and product acceptance
- Bridge the gap between the development team and other stakeholders
- Work with Marketing, Onboarding and Sales to develop and implement go-to-market plans
- Facilitate the creation and maintenance of proper product documentation – from product requirements to online help to onboarding client documentation

### Requirements

- Bachelor's degree in Management, Computer Science, Engineering, or related field. Experience may be considered in lieu of the degree
- 3 years' experience managing and/or directing products
- Excellent written and oral communication skills required since the Product Manager must communicate with team members, other departments, upper management/stakeholders, and consumers of the company's products
- Superior project management skills
- Able to work independently (self-motivated and self-directed) and in a team-orientated, collaborative environment
- Able to prioritize, multitask, and handle shifting priorities
- Able to build and maintain relationships
- Able to maintain a keen attention to detail, multitask and work well under pressure
- Natural tendency to be curious, positive, and creative
- Sincere empathy for the customer and a commitment to delving deep into the challenges they present or experience

### Pluses

- Skilled Product Manager with a successful track record in software product development
- Expertise in the product or market including specific technical or industry knowledge
- Detail-oriented, innovative mindset with strong technical skills
- Confident with all phases of SDLC and working within development teams including project planning, requirements analysis, estimating, application, architecture, programming, and testing
- Familiar with SDLC deliverables, preferably in an Agile or Scrum Framework
- High level technical knowledge of environments including networks, programming, AWS cloud technologies (AppSync, Athena, DynamoDB, Lambda, QuickSight) or any other emerging technology (AI, ML, blockchain)
- Expert understanding of the AutoTec products

AutoTec, established since 1898, a multi-generational, family-owned business, is the leading source of service and software solutions focused on the evolving needs of on-site and online marketplaces with over 60 years of experience in the automobile auction industry. Through our suite of services, we drive innovation in insurance, credentialing, vehicle history and dispute resolution.

### Benefits and Perks

- Affordable health insurance options
- Company paid long-term disability
- Company provided short-term leave policy
- Health Savings Account
- YMCA fitness reimbursement
- Outstanding 401k match up to 6%
- Casual work atmosphere
- Free refreshments in breakroom
- Fun company activities throughout the year
- Family-oriented atmosphere
- Unlimited PTO and Hybrid work schedule

